

POLICIES, PROCEDURES AND REGULATIONS

COMPETITIONS AND EVENTS

BCSSA Policies and Procedures Manual #3 of 3

A-1 POLICY: The Authority Level of Competitions and Events Policies, Procedures and Regulations

1. Competitions and Events Policies, Procedures and Regulations of the BCSSA cannot contravene the BC Society Act, current provincial or national laws, or the BCSSA Constitution and Bylaws.
2. Competitions and Events Policies, Procedures and Regulations should align with the Organizational Management and Sport Technical Policies, Procedures and Regulations.
3. Clubs and individuals who take out memberships with the BCSSA are agreeing to abide by the Constitution and Bylaws, and all Policies, Procedures and Regulations of the BCSSA by virtue of their memberships.

New Policy

1. Competitions and Events Policies and Procedures of SSBC cannot contravene the BC Societies Act, current provincial or national laws, or the SSBC Constitution and Bylaws.
2. Competitions and Events Policies and Procedures should align with the Organizational Management and Sport Technical Policies and Procedures.
3. Clubs and individuals who are members of SSBC agree to abide by the Constitution and Bylaws, and all Policies and Procedures of the SSBC.

Changes:

1. Replace BCSSA with SSBC,
2. Remove Regulations,
3. Cleaned up language.

A-2 POLICY: Approval and Distribution of Policies, Procedures and Regulations in the Competitions and Events Manual

1. The BCSSA Competitions and Events Policies, Procedures and Regulations will be approved by the Board.
2. The Board may approve a policy from time to time which will be presented for ratification at the next Annual General Meeting.
3. Policies and Procedures will be made available to Directors, Committee members and all members through the BCSSA website.

Removed as it is in Policy Manual #1

B-1 POLICY: Club Colours

1. The BCSSA Board will approve the colours to be used by clubs for their racing suits and team wear.
2. In the case of a club becoming dormant or extinct, colours assigned to that club shall not be reassigned for a period of at least three (3) years in case such club is revived.

New Policy

1. The SSBC Board will approve the colours to be used by clubs for their racing suits and team wear,
2. In the case of a club becoming dormant or extinct, colours assigned to that club shall not be reassigned for a period of at least three (3) years in case such club is revived.

Changes

1. Replace BCSSA with SSBC

C-1 POLICY: Skater Categories and Age Classes

1. Skater categories will be in accordance with the SSC's Competitions and Events Regulations, Section B1-200

Remove this policy. Combine information with Section D

D-1 POLICY: Age Classes

1. Skater age classes will be in accordance with the SSC Competitions and Events Regulations - Section B1-200

E-1 POLICY: Selection of Team BC

1. The representatives to various SSC regional, national and selection competitions shall consist of as many skaters as are identified. From this group, males and females will be named to Team BC, for each of those events, in accordance with the current HPC Bulletin(s).

New Policy

1. SSBC will name teams for Speed Skating Canada events in accordance with the SSC and SSBC Competitions Bulletins, published annually

Changes

1. Updated to reflect current practice.

E-2 POLICY: Athlete Ranking

1. General: a. Ranking shall be determined as set out in the HPC Bulletin. b. Separate rankings shall be done for Short Track and Long Track.
2. Ranking - Long Track Olympic Style
 - a. Where an Olympic Long Track competition occurs in conjunction with a Mass Start Long Track Competition, a skater may skate in both and be duly recognized in both.
 - b. Ranking will follow criteria set out in the current HPC Bulletin.
 - c. Junior Distances will be in accordance with SSC's Competitions and Events Regulations - Section B2-200 and may include the following:
 - i. Females: 100m; 500m; 1000m; 1500m; 3000m; 5000m
 - ii. Males: 100m; 500m; 1000m; 1500m; 3000m; 5000m
3. Ranking- Short Track: a. Ranking will follow the criteria set out in the current HPC Bulletin.

Remove, we no longer have an athlete ranking system.

F-1 POLICY: Competition Suits

1. The BCSSA Competition Suits will be required to be worn by all athletes representing their province while outside British Columbia.
2. The BCSSA Competition Suits are provided exclusively to HP Program skaters at a subsidized cost.
3. Teams representing BC at designated age-class national championships have access to the BCSSA pool suits for those competitions.

Remove: Will be covered in new Uniform Policy

F-2 POLICY: Championship Medals

1. Special medals shall be created for the BC Provincial Championships in both Short Track and Long Track. The medals will be supplied at cost by the BCSSA to the club hosting the competition.

New Policy

1. Medals will be awarded at Provincial Championships.

Change

1. Simplification of language,
2. Medals are no longer purchased by the club but provided by SSBC.

F-3 POLICY: Travel Assistance and Funding for Skaters and Coaches

1. Partial financial assistance towards athlete travel costs is provided by the BCSSA through funding support received from the provincial government and viaSport. The BCSSA targets this funding to identified skaters within the HP and HPD programs.
2. Additional financial assistance to these skaters may be provided by funds generated within BCSSA.

3. Such assistance shall enhance that given by parents, home clubs, or home communities.
4. These funds shall be paid out in accordance with and as published in the High Performance Bulletin.
5. Two (2) appointed coaches, who are in good standing with the BCSSA, shall be funded to the Canadian Age Class Long Track Championships.
6. Two (2) appointed coaches, who are in good standing with the BCSSA, shall be funded to the Canadian Age Class Short Track Championships.
7. Funding may be awarded to all provincial Class Champions who attend the Canadian Age Class Long Track Competitions.
8. Funding may be awarded to all provincial Class Champions who attend the Canadian Age Class Long Track Mass Start Competitions.
9. Funding may be awarded based on full participation in the entire Provincial Training Camps and Trials.
10. Funding may be awarded for the Canadian Junior Olympic Style Championship Competition.
11. Funding may be awarded for the Canadian Junior Short Track Championship Competition. 8 BCSSA POLICIES, PROCEDURES AND REGULATIONS – COMPETITIONS AND EVENTS May, 2013
12. Funding may be awarded for participation in National Training Camps.
13. Funding may be awarded for participation in the Canadian Short Track selection events.
14. Funding may be awarded for participation in the Canada Cup Long Track selection events.
15. Funding may be awarded for participation in the Canadian Single Distance Long Track Championship event.
16. Funding may be awarded for participation in the Canadian Open Short Track Championships event.
17. Funding may be awarded for participation in the Canada West Short Track Championships event.

Remove this policy. We do not currently provide travel funding for athletes.

F-4 POLICY: Provincial Camps

1. Provincial Camps are designated as being for developmental purposes.
2. Training Conductors shall be designated by the host club in consultation with the HPC, the BCSSA Coaching Committee and the BCSSA Technical Director.

Remove Policy. We currently run camps through our programs; Academy, GenBC or CWG prep.

G-1 POLICY: Sanctioned Competitions

1. A Sanctioned Competition shall be any Competition held within the Province of BC, which has met the requirements for sanction and has been issued a Certificate of Sanction.
2. There are two types of available sanctions: Regional and Provincial.

New Policy:

1. The types of available sanctions will be defined in the Competition Sanction Overview reviewed and published annually.

G-2 POLICY: Competitions Requiring Sanctions

1. All formal racing, with skaters from more than one BCSSA club participating, requires a minimum of a BCSSA Regional Sanction.
2. All provincial meets (championships and provincial ranking meets) require a BCSSA Provincial Sanction.
3. All national meets hosted in BC (championships and ranking meets) require an (SSC) Sanction

Remove, in sanctioning document

G-3 POLICY: Requirements for Sanction

1. The Competition shall be hosted by a member club of the BCSSA.
2. The planned Competition shall be held in accordance with SSC and BCSSA rules.
3. For Records to be recognized, the Competition must be held on a Certified Track as per rules of the SSC's P & R's. Certification shall be made prior to the Competition and written proof of Certification by a qualified Engineer or Surveyor shall be submitted to the Referee prior to the start of the Competition.
4. The Competition shall use electronic watches and/or electronic timekeeping.
5. At Provincial Championships and Ranking Competitions the Meet Coordinator shall ensure that the minimum Level 2 qualified Officials in the following areas are available:
 - a. Chief Referee
 - b. Chief Starter
 - c. Meet Coordinator
 - d. Chief Timer
 - e. Chief Place Judge
 - f. Lap Counter
 - g. Chief Recorder
 - h. Chief Clerk of the Course
6. At competitions carrying a Regional Sanction, the Meet Coordinator shall ensure that the Chief Referee or Starter is certified Level 1 (at minimum) and that one other official is a certified official. It is recommended that the Chief Timer be the second certified official.
7. The Competition shall have qualified medical or first aid personnel with a minimum level 3 occupational first aid attendant or a person with equivalent training available on site, and he/she must be clearly identified.
8. The Competition shall have in place an adequate number of proper safety mats, as per SSC's P & R's.
9. Meets with a Provincial Sanction must use the horn start.

Remove: Refer Competition Sanction Overview.

H-1 POLICY: Rules Jurisdiction

1. Competition rules shall be the rules of SSC plus any such rules as from time to time may be added by the BCSSA.

New Policy

1. Competition rules shall be those of Speed Skating Canada as well as those communicated in the annual SSBC Competition Bulletin.
2. Other rule changes may be enacted as determined by the SSBC Board.

Changes

1. Clarification of language,
2. Replace BCSSA with SSBC.

H-2 POLICY: Appeals and Protests

1. Competition Appeals and Protests rules are as set out in Speed Skating Canada Rules.

This does not need to be a separate policy. Can refer in this manual to the Appeals Policy in PP#1.

H-3 POLICY: Competition Protocols

1. Competition Protocols shall be posted in the results section of the BCSSA website immediately following the conclusion of each day of the competition.
2. Competition Protocols may be sent directly, immediately following the conclusion of each day of the competition, to:
 - a. Chair of the High Performance Committee.
 - b. The Records Committee Chair.
 - c. The BCSSA Technical Director.

New Policy

1. Competition protocols are to be submitted upon completion of the competition to SSBC for posting and database entry,
2. In the event of multiple day events, the summary results of each day should be posted.

Changes

1. Reflects current practice.

H-4 POLICY: Entry Form Closing Dates

1. Closing dates for the Competition entry forms shall be no earlier than eight (8) days prior to the Competition.

Remove policy and put in procedure for hosting.

I-1 POLICY: Hosting

1. The BCSSA, in partnership with its member clubs, hosts a variety of events which support and promote the development of Speed Skating within the Province.
2. All member clubs are welcomed and encouraged to submit bids for:
 - a. Local competitions
 - b. Provincial Competitions (Championships / Ranking)
 - c. Provincial Camps
 - d. National Competitions
 - e. International Competitions
 - f. Provincial Annual General Meetings
 - g. National Annual General Meetings

New Policy

1. New Title: **Local Competitions**
 2. Local Competitions include Time Trials, Mini Meets and FUNales.
 3. The Competition Sanction Overview will be reviewed and published annually.
-
1. New Title: **Regional Competitions**
 2. Local Competitions include Time Trials and Interclubs.
 3. By September 1st of each year, clubs will communicate with SSBC the dates of Interclubs they will host. Clubs will also indicate at this time if they require support from SSBC Officials Development Committee for these meets.
 4. The Competition Sanction Overview will be reviewed and published annually.
-
1. New Title: **Provincial Hosting**
 2. Speed Skating BC, in coordination with local clubs, will host provincial events including:
 - a. Provincial Competitions and Academies,
 - b. Provincial Championships,
 - c. SSBC Annual General Meetings.
 4. The Competition Sanction Overview will be reviewed and published annually.

Changes

1. Have separate policies for each sanction type.
2. Follows current practice.

I-3 POLICY: Provincial Competitions (Championships/Ranking)

1. The BCSSA is the body which holds the Provincial Competitions. The organization of the Provincial Competitions is delegated by the BCSSA Board to a member club in consultation with the BCSSA Technical Director.

Remove, policy is redundant.

I-4 POLICY: National and Competitions

1. Speed Skating Canada is the body which sanctions National Competitions. The organization of the National Competitions may be delegated by SSC to the BCSSA. The BCSSA may delegate the competition to a member club or group of member clubs.

New Policy

1. New Title: **National and Interprovincial Competitions**
2. Speed Skating Canada is the sanctioning body which sanctions National or Interprovincial events.
3. National or Interprovincial events held in BC must also apply for a SSBC sanction
4. When bidding for a National Competition, BC Clubs must advise SSBC's Technical Director or Executive Director prior to bidding.
5. The Competition Sanction Overview will be reviewed and published annually.

Changes

1. New title to include events beyond provincial and below national.
2. Reference to Competition Sanction Overview.

J-1 POLICY: Medical Coverage at Sanctioned and Non-Sanctioned Competitions and Events

1. Mission Statement: Protecting the safety of speed skaters is the primary concern of all members of the BCSSA.
2. The medical services that should be provided by BC clubs are as follows:
 - a. For all non-sanctioned BCSSA speed skating events it is strongly recommended that the meet organizers ensure the medical services arrangements meet or exceed the medical services contained in the document entitled "British Columbia Speed Skating Association (BCSSA) Medical Requirements/Protocol for speed skating Events in BC".
 - b. For all sanctioned BCSSA speed skating events in British Columbia the medical services that MUST be provided are contained in the document entitled "British Columbia Speed Skating Association (BCSSA) Medical Requirements/Protocol for speed skating Events in BC" on the BCSSA website.
3. Medical Management: If the BC speed skating event is sanctioned by SSC and the speed skating event is on the National Competition calendar, then the medical requirements: "SSC Competition Hosting Manual, A guide for hosting speed skating competitions, Section 8/10: Medical Requirements" will supersede the BCSSA medical requirements. This document can be used as an adjunct to the SSC guidelines.

New Policy:

1. Protecting the safety of speed skaters is the primary concern of all members of the SSBC.
2. The medical services that should be provided during Competitions and Events are set out in the Competition Sanction Overview Document which is updated annually.
3. Medical Coverage for all the speed skating activities is outlined in the “British Columbia Speed Skating Association Medical Requirements/Protocol” document, which is based on the SSC Red Book.
4. All participants in SSBC events must be registered members.

Changes

1. Simplified language,
2. Reference to Medical Requirements document.

Proposed by Policy Group

Result - Board Approved March 2022