



# Position Description

## Vice President

The Vice President is a Director and Officer of Speed Skating BC.

### Term

A director has a normal term of office of two years. The Vice President pursuant to Bylaw 6.2 4) must be elected in years that are evenly divisible by two.

### General Duties\*

1. Provides input to annual review of Association staff.
2. Responsible for chairing meetings in the absence of the President.
3. Responsible for orientation of new Board members.
4. Attends all Board and Annual General Meetings.

\*position descriptions are currently under review

### Time Commitment - Moderate to High

The Vice President is a highly visible member of the Association and can be expected to attend several meetings and be consulted on a regular basis in the operation of the Association. The Vice President is expected to attend all Board meetings. The Board meets approximately 11 times per year in addition to the Annual General Meeting.

The Vice-President, in the President's absence, must perform the duties of the President

