



**SPEED  
SKATING  
BC**

Policy:

# **Records Committee: Terms of Reference**

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Board Approved: April 23, 2023

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## Current

1. The Records Committee shall consist of two (2) members.
2. The Records Committee shall be responsible for:
  - a. accepting applications for BC records; and
  - b. maintaining records in the categories laid down in the Competitions and Events Policies, Procedures and Regulations Manual.
3. Recognition of records set by BC Skaters will be part of the work plan for SSBC Awards Committee.

## Updated

# Records Committee

The Records Committee is an Operating Committee of the Board.

### **Mandate and Objectives**

The Records Committee will document and ensure the list of records of skaters in BC is updated.

### **Composition, Appointment and Roles**

The Records Committee shall consist of two SSBC Members,

A staff member may sit on the committee in an advisory capacity,

The Committee will accept applications for BC records in alignment with BC skater categories and distances as per the annual Competition Bulletin,

Will advise the Awards Committee and staff of all records set annually.

### **Meetings**

The Committee will meet as required throughout the year,



## **Reporting**

Minutes are to be kept of each meeting,

The Board may ask at any time for an update on the work of the Records Committee.