

## 2022 BC Speed Skating Association Annual General Meeting Minutes

Sunday May 15, 2022  
10:00am – Noon

### 1. Call to Order and Opening Comments: Kari Rae

- Meeting called to order at 1010 hrs.
- Motion to accept: Noris Monsalve. Seconded: Rhonda Bottle
- **Carried.**

### 2. Adoption of Rules of Order

- Motion to accept the rules of order: Janet Smith. Seconded: Alexander Teh
- **Carried.**

### 3. Establishment of Quorum and Confirmation of Voting Delegates

- Registered Delegates present. Registered Delegate from Vanderhoof is represented via online platform.
- Quorum established as follows: Club membership (as of March 31, 2022) and number of voting delegates present.
  - BCSSA Independent Member - 9\* (number of votes N/A)\*
  - Burnaby Speed Skating Club - 119 (number of votes 6)
  - Dawson Creek Speed Skating Club - 34 (number of votes 3)
  - Fort St John Elks Speed Skating Club - 59 (number of votes 4)
  - Kamloops Long Blades Speed Skating Club - 92 (number of votes 6)
  - Kelowna Speed Skating Club - 95 (number of votes 6)
  - Port Coquitlam Lightning Speed Skating Club - 110 (number of votes 6)
  - Prince George Blizzard Skating Club - 67 (number of votes 5)
  - Richmond Rockets Speed Skating Club - 126 (number of votes 6)
  - Salmon Arm Ice Breakers Speed Skating Club - 52 (number of votes 4)
  - Vancouver Velocity Speed Skating Club - 122 (number of votes 6)

- Vanderhoof Clippers Speed Skating Club - 61 (number of votes 5)
- Vernon Speed Skating Club - 6 (number of votes 3)
- Motion to accept the establishment of Quorum: Alexander Teh; Seconded: Jen Gibson
- **Carried**

#### 4. Appoint recording Secretary for the Meeting

- Kari Rae appointed Janet Lakusta as Secretary for AGM Meeting.
- No objection from the floor.

#### 5. Appoint Scrutineers for the meeting

- Kari Rae appointed Chris Acton and Richard Kriek as Scrutineers for AGM Meeting
- No objection from the floor.

#### 6. Approval of agenda of 2022 Annual General Meeting,

- Motion to accept the 2022 AGM Agenda: Alexander Teh; Seconded: Jen Gibson
- **Carried**

#### 7. Approval of minutes of 2021 Annual General Meeting,

- Motion to accept the 2021 AGM minutes: Barb Beck; Seconded: Kate North
- **Carried.**

#### 8. Report from the Board of Directors,

- This report was shared with the membership in the AGM package.

#### 9. Approval of the Financial Statements for the fiscal year ending March 31, 2022

- Presented by treasurer: Alexander Teh
- Alexander Teh presented and reviewed each item from the 12 page financial report:
- Motion to accept the financial statements as presented: Karen Benn; Seconded: Barb Beck
- **Carried**

#### 10. Appointment of the Auditor for 2021-2022 fiscal year

- The Board appointed Kenneth A. Forcier, CPA Inc as auditor for 2021-22 FY

## 11. Approval of the annual membership fees for 2023 - 2026

- Presented by Valerie Linton
- Proposed membership fees for 2023-2026 as follows:
  - 2022-23 – 0% SSBC & SSC fee increase
  - 2023-24 – 5% SSBC fee increase
  - 2024-25 – 0% SSBC fee increase
  - 2025-26 – 5% SSBC fee increase
  - NOTES:
    - Fees for 2022-23 were approved at the 2021 AGM. They remain unchanged from the previous year.
    - The Club Affiliation Fee which has not been charged during the pandemic would return for 2022-23 season.
    - Increases in fees are proposed for the 2023-24 season and the 2025-26 season.
    - Provincial fees are separate from the Speed Skating Canada fees.
- Motion to accept the proposed SSBC membership fees for 2023-26 as presented: Diane Silzer; Seconded: Shadi Salehi
- **Carried**
- AMENDMENT: \$2 Try Speed Skating fee to amend it to zero throughout 2023-26 season.
- Motion to accept as amended: James McIntosh ; Seconded: Alexander Teh
- **Carried.**

## 12. Policy Ratification

- Presented by Valerie Linton
- On April 28, 2022 (1900-2030), an SSBC Policy Update Meeting was held via . All active members were invited. The intention of the meeting was to provide an opportunity for the delegates and membership to ask questions prior to the SSBC AGM. The process was a success.
- PP#1 Section D – removed “ethics”. There is a need to recognize Via Sport Officials Code of Conduct.
  - Motion to accept: Sandi Vyse; Seconded: Corrie Bennie

- **Carried.**
- Appeal Policy – Change in 3.3.3 To align with Via Sport and SafeSport Policy
  - Motion to accept: Jen Gibson; Seconded: Kate North
  - **Carried.**
- New Policy – Communicable Disease Prevention (eg: Covid-19)
  - Motion to accept: Corrie Bennie; Seconded: Noris Monsalve
  - **Carried.**
- Travel Policy – Youth Sport. Responsible coaching movement.
  - Motion to accept: Kate North; Seconded: Alexander Teh
  - **Carried.**
- Signing Policy Authority – Electronic transfers. Fiscal protection and oversight.
  - Motion to accept: Sandi Vyse; Seconded: Trish Archibald
  - **Carried.**
- Employee/Volunteer Screening Policy – SafeSport commitment and provide clarity. Interview process added. Provides Clubs with links and searches.
  - Motion to accept: Shadi Salehi; Seconded: Sylvie Lloyd
  - **Carried.**
- Personal Information Protection Policy
  - Motion to accept: Christine Hank; Seconded: Rhonda Bottle
  - **Carried.**
- Minimum Coach Qualification Policy
  - Motion to accept: Jen Gibson; Seconded: Sandi Vyse
  - **Carried.**
- Sport Technical Manual Policy/Procedure Policy (2013) – Each policy reviewed and updated.
  - Changes to Manual 2: DI and High Performance
    - Motion to accept: Sandi Vyse; Seconded: Christine Hank
    - **Carried.**
  - Changes to Manual 3: H2 – Revised new policy; I1 – Fixed numberings
    - Motion to accept: Noris Monsalve; Seconded: Mark
    - **Carried.**

### 13. Election of Board of Directors.



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- Vice President – 2year term
  - Scott Stewart (Incumbent) – Acclaimed.
- Treasurer – 2year term
  - Alexander Teh (Incumbent) – Acclaimed.
- Director at Large – 2year term
  - Keara Maguire (Incumbent) – Acclaimed.
  - VACANT – 1year term.

14. Election of Committees.

- a. Athlete Development Committee – 3 positions (1 for 1year term, 2 for 2year term)
  - Karen Benn (1year)
  - Kerry Haaheim (2year)
  - Shadi Salehi (2year)
- b. Coach Development – 2 positions
  - Katherine North – Acclaimed
  - Barb Beck – Acclaimed
- c. Officials Development Committee (ODC) – 2 positions
  - Wim Kok – Acclaimed
  - Kristina Kriek – Acclaimed
- d. Sport Development Committee
  - Christine Hank
- e. Awards Committee –3 positions (1 for 1year term, 2 for 2year term)
  - Sandi Vyse(1year)
  - Corrie Bennie (2year)
  - Myrica Sturrock(2year)

ADDENDUM to the Agenda: Presented by Kari Rae

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- A Memoriam: Julie Desmarais of the Vanderhoof Clippers Speed Skating Club.

15. Motion to Adjourn.

- Adjournment at 1137 hrs by Sandi Vyse

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