




Policy:

Section E- Membership Policy & Procedures

PP#1 - Organizational Management

Board approved: April 2024

Member Ratified: Date



Rationnel for Updates:

- To add category for Affiliated Organizations
- To provide greater clarity around existing procedures and processes.

Instructions to Reader:

Additions are marked in **Red Text**

Deletions are marked by ~~Strikeout text~~



Table of Contents

SECTION E – MEMBERSHIP.....	4
E-1 POLICY: Membership Classes and Categories.....	4
E-2 POLICY: Membership Fees.....	5
E-2 PROCEDURE: Current Membership Fees.....	5

SECTION E – MEMBERSHIP

E-1 POLICY: Membership Classes and Categories

1. SSBC, in accordance with By-Law 2.2, has ~~three (3)~~ **four (4)** classes of membership within the organization:
 - a. Member Clubs;
 - b. **Affiliated Organizations;**
 - c. Individual Members;
 - d. Honorary Members.

2. Individual members register in the following categories:

Categories	Criteria
National Athlete	Annual membership for a skater who participates in Senior or Junior Canadian Championships, CanadaCups or the Canada Winter Games. (Formerly “Elite” Category)
Provincial Athlete	Annual membership for a skater who participates in the Canadian Youth Championships, BC Championships, BC Winter Games and/or inter-provincial/territorial competitions. (Formerly “Competitive” category).
Club Athlete	Annual membership for a skater who participates in recreational programming and participates in regional, inter-club or club competitions. (Formerly “Recreational” Category)
Introductory Athlete	Event membership for a skater who participates in an introductory program such as “Learn to Speed Skate”. Program length is a maximum of 10 sessions per membership year. Athletes may compete in one regional event at their home club. Intro Athletes are registered as “Club Athletes” in Speed Skating Canada.
Try Speed Skating	Event membership for a skater who only participates in one special event, such as, but not limited to an open house, festival or school event. Event duration may not exceed two days. (Formerly “Special Event” Category)
Coach	Annual membership for an individual who actively participates in the delivery of speed skating programs and/or competitions and identifies as In-training, Trained or Certified in an NCCP coaching context. (Formerly “Associate” Category)
Official	Annual membership for an individual who actively participates in the delivery of speed skating competitions and/or events and has completed a minimum of Level 1 training in a provincial, territorial or national official’s development program. (Formerly “Associate” Category)
Volunteer	Annual membership for an individual who actively supports the delivery of activities and competitions for the betterment of speed skating in their community and beyond. (Formerly “Associate” Category)

Lifetime	Lifetime membership for former skaters and staff members of SSC's high performance program. (New category)
Honourary	Lifetime membership for community members who have made long-standing contributions to the sport of speed skating in Canada. Honourary memberships are only available at SSC's invitation. (New category)

E-2 POLICY: Membership Fees

- ~~The annual individual and club~~ Membership fees will be **the** SSBC fee plus the SSC fee for the applicable membership class, plus any levies or special fees so approved by the membership.
- The ~~annual individual and club~~ SSBC membership fees will be **approved** set by the membership at SSBC Annual General Meeting. SSC fees ~~are will be~~ set by the SSC membership at the national Annual General Meeting.
- ~~SSBC has implemented a Provincial Levy for each Elite, Competitive and Participant member in lieu of fundraising projects.~~
- Each Club **and Affiliated Organization** will be charged an **annual club affiliation fee which will be invoiced on September 30th of each year.**
- No **participant skater** can register ~~for to skate~~ in any SSC or SSBC sanctioned **event without a valid membership.** ~~competition until his/her club has completed registration for him/her with Speed Skating Canada through the online registration system.~~

E-2 PROCEDURE: Current Membership Fees

- SSBC and Speed Skating Canada registration fees (including skater registration fees, and club affiliation fees) are set out in SSBC fee schedule which are posted on SSBC website.
- Payment of fees must be made through the online registration system when available.
- Registration must be completed prior to participation in SSBC programs.
- ~~Online~~ **SSBC** memberships will be available for renewal on July 1st but memberships from the previous year are valid until September 1st. **Please refer to the SSC website for policies regarding the SSC membership year.**
- When online membership registration is not available, registration can be completed manually, but all registrations must be entered into the online system when available. Waivers must be completed manually and signed copies must be retained by the issuer.
- All registrations must be accurately entered into the online registration system by fiscal year end of March 31st.