



SSBC Board of Directors Meeting Minutes September 14, 2025 7:00 PM PDT

Attendees: Scott Stewart, Graeme Jahns, Corrie Bennie, Cindy Liu, Rich Matthews, Keven Fitzpatrick, Ngoc Huynh, Janna Nemeth, Emily Klapstein
No Regrets

SSBC Staff: Alicia Krywiak

Objective / Topic	Details	Speaker
Land Acknowledgement and Opening Remarks	Called to order at 7:03	Scott
Conflicts of Interest	Alicia to not speak to the price change from SSC	Scott
Agenda Approval	Motioned by Janna Seconded by Cindy Motion Moved	Scott
August 17, 2025 Minutes Approval	Motioned by Rich Seconded by Janna Motion Moved	Scott
<u>Exchange Information / Collect BOD Feedback:</u> Purchase of E-Timing Equipment	<p>Presentation by Jodi Roberts; proposed implementation plan.</p> <p>Context</p> <ul style="list-style-type: none"> - See proposal (from July 20, 2025 meeting) here. - See estimate here. - See Valerie's note regarding the Report on the Budget 2026 Consultation here. <p>Discussions on how to move forward Ask Jody to put together briefing notes on expectations of e-timing for the new volunteers. Will spend the 2025/26 season on really taking our time and planning well with an execution of fall of 2026</p>	Jodi, Alicia
<u>Seeking a Decision:</u> Making Decisions Remotely	Are we comfortable making quick easy decisions via email? Consensus is yes Please check emails at least every 72 hours	Scott
<u>Exchange Information:</u>	Recommendation to push this committee meeting	Scott



Governance Committee	until the new year due to hectic schedules	
<u>Exchange Information:</u> Financial Update	<u>Click here</u> for financial update (QB report). No Questions	Alicia
<u>Exchange Information:</u> Operations Update	<u>Click here</u> for July and August 2025 operations update. (Actuals tab, columns N and P.) No questions	Alicia
<u>Exchange Information / Collect BOD Feedback:</u> Safe Sport Expenses	Discussion on bill paying and who is responsible Table to next meeting/we will need policy Suggest a spokesperson from safe sport to educate us	Alicia
BOD Action Required SSC Registrant Fees	- See proposal <u>here</u> . Scott will send out a letter to Joe about the fees being reasonable	Alicia
Collect BOD Feedback Affiliated Organizations; Registration and Fees	- Is <u>this</u> the most up to date membership fee document? YES most up to date - Is <u>this</u> the most up to date list of requirements for affiliated organizations? YES	Alicia
<u>Exchange Information / Collect BOD Feedback</u> Insurance Renewal	Cyber Policy - SSBC's new cyber liability policy with Victor has been bound. It looks good - Effective September 4, 2025, to October 16, 2026. Liability Insurance Suite (Next Steps) 1. Clubs have been asked to complete <u>this form</u> ; form closes September 17, 2025. 2. Complete and submit insurance application forms provided by SBC Insurance Agencies Ltd. 3. SSBC BOD to review quotes. Alicia updated us where we are. Due Oct 16th Meeting between SSBC BOD and SBC Insurance Agencies Ltd. broker required? Alicia will try to schedule one Oct 7th or 8th at noon.	Scott, Alicia
Collect BOD Feedback 2026/27 SSBC Event Hosting Assignments	How do we assign hosting for provincial events? We will send out an application to everyone about who would like to host and be returned by mid November. Alicia will reach out to Jody for history on how this worked	
<u>Follow-Up</u> Board Orientation	The orientation checklist is <u>here</u> . Still ongoing due by October 10th	Alicia



Adjournment	Motion to adjourn Ngoc Seconded by Emily Next meeting October 19th 2025	Scott

Link to Folder for Board Meeting Materials - [Link](#)