



SSBC Board of Directors Meeting Minutes Approved
March 30, 2026
7:00 PM PT

SSBC Board of Directors: Scott Stewart, Graeme Jahns, Corrie Bennie, Cindy Liu, Rich Matthews, Keven Fitzpatrick, Ngoc Huynh **MISSING:** Janna Nemeth, Emily Klapstein
SSBC Staff: Alicia Krywiak

Topic	Objective	Details	Speaker
Land Acknowledgement and Opening Remarks		Quorum met	Scott
Conflicts of Interest		No Conflict	Scott
Agenda Approval		Motioned to approve by Cindy Seconded by Kevin Motion passed	Scott
February, 2026 Minutes Approval		Motioned to approve by Kevin Seconded by Rich Motion passed	Scott
Correspondence	Exchange Information		Scott
Operations Update	Exchange Information	- 'Thank You' card contest. See contest details here. Motions to accept the contest and approve the submission form by Corrie Seconded by Kevin Motion Passed - SSBC e-store focus group. This is a key revenue generation and marketing initiative. Alicia will share with the board a mock up survey of options and would like to get feedback on what members like.	Alicia
Financial Update	Exchange Information	- Work ongoing to close the 2025/26 fiscal and approve the 2026/27 budget. - 2022 and 2023 GST rebates; Cindy to oversee submissions. Any questions from BOD? Work is on going trying to wrap up the fiscal year. GST rebates have been sent to us	Alicia



		<p>from bookkeeper.</p> <ul style="list-style-type: none"> - Cindy to lead 2025/26 fiscal review (aka. audit); Alicia to contact the accountant this week. Cindy is going to find out why our GST Filing is behind - Cindy to lead 2025/26 financial reporting needs (e.g., ViaSport reports). 	
SSBC BOD Business	Exchange Information	<ul style="list-style-type: none"> - 2026 SSBC AGM planning follow-up. If you are planning to run again, please get a nomination form in. - Nominations Committee follow-up. Tina & Janet are on the nominations committee - Reschedule May 2026 meeting to allow for AGM prep. The May meeting will be rescheduled to May 11th @ 7:00. To be nominated you must be a member in good standing, 2 people must nominate you. Then there is a simple vetting process. Nothing else arising, no questions 	Scott
2026/27 Operational Budget <i>Finalization</i>	Seeking a Decision	<ul style="list-style-type: none"> - 2026/27 budget is here; final round of feedback and approval (or provisional approval?). - 2026/27 manpower and payroll calculations. See 2025/26 worksheet here. Discussion & Review 	All
In Camera			All
Adjournment		<p>Motion to adjourned at 9:41 by Kevin Seconded by Graeme. Motion passed Next meeting to approve the budget on April 7th at 7:00. Next regular board meeting on April 19th.</p>	Scott

Link to Folder for Board Meeting Materials - Board Meetings 2025-2026