



SSBC Board of Directors
Meeting Minutes Approved
July 26, 2026 at 7:00 PM PT

SSBC Board of Directors

Scott Stewart (absent), Corrie Bennie (absent), Karen Mason-Bennett, Graeme Jahns, Ngoc Huynh, Emily Klapstein

Call to order: 7:03pm

Quorum: Yes

Topic	Objective	Details	Speaker
Chair & Secretary for this meeting		Motion to have Ngoc Huynh fulfill the role of Chair for this board meeting. KMB Motion - Graeme 2nd Passed: yes Who is willing to take notes? Karen	
Land Acknowledgement and Opening Remarks			Ngoc
Conflicts of Interest		None	
Agenda Approval		Ngoc: add motion to reinstate the ADC committee from the email circulation Revised agenda: M. Ngoc, 2nd Graeme Passed: yes Motion: to reinstate the ADC committee Emily confirmed her approval from the email chain Passed: yes Minutes Tabled to August	
Financial Update		- ViaSport forms submitted? Graeme to do 1st page Ngoc to do organizational declaration COMPLETED 07/26	Karen

		Motion: Graeme 2nd Emily Motion to have the following be the SSBC signers from July 26, 2026 through the end of the 2026/2027 season: Graeme Jahn, Alicia Krywiak, Valerie Linton, Scott Steward, and Karen Mason-Bennett. Removing any not listed above. Passed: yes - QB P&L Report	
Operations Update	Exchange Information	<u>Update: ISU Short Track World Tour 1</u> - Formalization of roles and responsibilities with SSC is ongoing. Plans are coming along. It's a slow but steady sort of progress. Opportunities for clubs will be coming shortly (including ticket sales info already sent along). <u>Update: SSBC E-Store</u> - Contract has been signed (2-year term). - 1st SSBC e-store with Oddball to launch early or mid August 2026. Plans are proceeding as designed. Staff are excited to see this come to fruition. <u>Update: Safe Sport Tools (2026 Summit)</u> - Currently collecting feedback from clubs and SSBC Standing Committees. - Tools to be finalized and available for download on SSBC's website by mid August 2026. Recommend: Education around the SafeSport process for adults & board members to be included in the package of tools. This will support the appointment of a SafeSport person from each club.	Karen

		Action: Ngoc, Corrie, Alicia at the next President's meeting to do a Q&A Action: Schedule a meeting for all of the newly appointed SafeSport Club Reps. ED Transition Plan - Is there an update on Valerie's official return date? Needed for transition / planning purposes. Aug 17 (week of) Alicia will work with Valerie this week to bring her up to speed.	
2026 Fall OPENer	Seeking a Decision	- Proposal on ROO being interim host from Christopher Poljer-So here. - Considerations from Jodi Roberts here. Jodi's concerns are high level. The whole reason we cut it out was because we didn't have funding for it. If ROO takes it, they would need to call it something else? SSBC retains control of the name. Do we want this event back? Yes we do. NJ/Jr needs an event on olympic sized ice. Richmond is usually in March, Matsqui (sp?) is just starting to host again. Could we contract this out? Possibly. This year, no. Matsqui was going to offer the event and SSBC pulled it due to funding and offering to ROO instead doesn't look good. For this year, ROO can do it with another name and Motion: ROO can offer the event this year only with another name. 2nd Emily Passed: yes.	All

Board Admission	Exchange Information	We have available spaces on the board. Conversation: Is there a valuable space for coaching information in a non-voting role? (bylaw update required) Action: design and send out a director recruitment package after the SGM Action: Yes, consider this advisor position in the next bylaw update. Action: Put on the next agenda for discussion.	Scott
Correspondence	Exchange Information		
In Camera			
Adjournment		Motion: Ngoc 2nd Emily Passed: yes 7:52	

Link to Folder for 2026/27 Board Meeting Materials.